

# NEW CREW & NEW SEASON ORIENTATION

(AN AID TO COMPLIANCE WITH WORKSAFEBC NEW WORKER ORIENTATION REQUIREMENTS)

COMPLETION OF YOUR NEW CREW ORIENTATION IS THE **FIRST STEP** TO ENSURING YOUR CREW IS TRAINED TO COME HOME SAFELY.

Crew Name: \_\_\_\_\_

Crew's Position on Vessel: \_\_\_\_\_

Vessel Name: \_\_\_\_\_

Date of Orientation: \_\_\_\_\_

Person providing orientation (name and Position on vessel): \_\_\_\_\_

Contact Information	Name	Phone and Email
Owner of Vessel		
Master of Vessel		

## WHAT DID WE COVER IN OUR NEW CREW ORIENTATION?

TOPIC	CREW INITIAL	TRAINER INITIAL	COMMENTS:
① Hazards identified to be specific to this vessel are: (Example: Stay out of the bight between the winch and the davit when the winch is in operation. *)			
a)			
b)			
c)			
d)			
e)			

<b>② Safe Work Procedures</b> <b><i>An orientation and demonstration was given on the following:</i></b> (Example: Anchoring, safe lifting, use of fishing gear, safety equipment, etc.)			<b>COMMENTS:</b>
1.			
2.			
3.			
4.			
5.			
6.			
<b>Working Alone Procedures were covered including:</b>			<b>COMMENTS:</b>
Travelling			
Fishing			
At the dock/maintenance			
<b>③ Safety Drills</b> (what to do in an emergency) <b><i>The following Drills were completed:</i></b>			<b>COMMENTS:</b>
1. Muster list responsibility assigned and reviewed			
2.			
3.			
4.			

5.			
6.			
<b>④ Personal Safety Equipment</b>			<b>COMMENTS:</b>
Use and Location of PFDs			
Use and Location of Immersion Suits			
<b>⑤ First Aid</b>			<b>COMMENTS:</b>
Who is responsible for first aid on board			
Use and Location of First Aid kit			
Crew Health Issues relayed to Master			
<b>⑥ Hazardous Materials</b> (cleaning solvents, gas stored for outboard, etc.)			<b>COMMENTS:</b>
<ul style="list-style-type: none"> <li>• Identification of Hazardous Materials on the vessel</li> </ul>			
<ul style="list-style-type: none"> <li>• Location of Material Safety Data sheets or use of labels to identify proper handling, use and storage of materials</li> </ul>			
<ul style="list-style-type: none"> <li>• How to handle, use and store hazardous material</li> </ul>			
<b>⑦ Roles and Responsibilities of Crew</b> (As defined by WorkSafeBC regulations. Where possible, <u>Gearing up for Safety</u> manual provided and pages 1-3 reviewed.)			<b>COMMENTS:</b>
<ul style="list-style-type: none"> <li>• to refuse unsafe work and how to do that</li> </ul>			
<ul style="list-style-type: none"> <li>• to report any hazards to the master</li> </ul>			
<ul style="list-style-type: none"> <li>• to perform work safely at all times</li> </ul>			
<ul style="list-style-type: none"> <li>• report all injuries to the master immediately</li> </ul>			
<ul style="list-style-type: none"> <li>• use and maintain all required personal protective equipment</li> </ul>			
<ul style="list-style-type: none"> <li>• to follow this vessel's bullying and harassment policy</li> </ul>			



**NEED HELP? \*See attached How to Guide or Contact Fish Safe at 604-261-9700**